

GENERAL INFORMATION

The 42nd Contracting Squadron, 50 LeMay Plaza South, Bldg. 804, Maxwell AFB, AL has a requirement for Air Force Junior Reserve Officers' Training Corps (AFJROTC) Accoutrements Purchasing Agent Services for the Holm Center located on Maxwell AFB, AL. This is a combined synopsis/solicitation for commercial services. This announcement constitutes the only solicitation; Quotes are being requested and a written solicitation will not be issued.

The solicitation number for this procurement is F2XJA76244AW01 and is issued as a Request for Quotes (RFQ). This solicitation incorporates provisions and clauses by both reference and full text (see Attachment 2). The full text of clauses incorporated by reference may be accessed electronically at www.acquisition.gov.

A Firm Fixed Priced Award will be made in accordance with the following: NAICS Code: 541611; Size Standard: \$24.5M

IMPORTANT NOTES:

- 1. THE GOVERNMENT IS SOLICITING FOR “OPEN MARKET” QUOTES ONLY. GENERAL SERVICES ADMINISTRATION (GSA) QUOTES OR OTHER GOVERNMENT-WIDE ACQUISITION CONTRACTS (GWAC) QUOTES WILL NOT BE CONSIDERED.**
- 2. ALL PRODUCTS MUST BE NEW: NO REFURBISHED OR USED ITEMS WILL NOT BE ACCEPTED.**
- 3. THIS REQUIRMENT IS BEING SOLICTED AS A 100% SMALL BUSINESS SET-ASIDE.**

NATURE OF ACQUISITON

Holm Center requires administrative purchasing agent services for AFJROTC Accoutrements in accordance with the Performance Work Statement (PWS).

SCHEDULE OF SUPPLIES/SERVICES:

The offeror shall provide all personnel, equipment, supplies, transportation, and supervision to provide the following services:

CLIN	Description of Requirement	QTY
0001	AFJROTC Accoutrement Purchases in accordance with (IAW) Performance Work Statement (PWS) Paragraphs 2.1-19.1	1 EA
0002	Service Fee IAW PWS Paragraphs 18.1-18.2	12 MO

QUOTES PREPARATION INSTRUCTIONS

- To ensure timely and equitable evaluation of Quotes, offerors must comply with instructions contained herein. *Failure to do so may result in an offer being determined non-responsive and ineligible for award.* Quotes must be complete, self-sufficient, and respond directly to the requirements of this RFQ. Offerors must clearly identify any exception to the solicitation terms and conditions and provide complete accompanying rationale.
- Offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers. Request for Quotes or modification of quotes received at the address specified for the receipt of

offers after the exact time specified for receipt of offers will be considered late and handled in accordance with RFO 52.212-1(c)(2). Multiple offers will not be accepted under this Request for Quotes nor will multiple awards be considered.

3. **THE OFFEROR'S PROPOSAL PACKAGE SHALL INCLUDE THE FOLLOWING:**

The offeror must submit dated quote on company letterhead with unit prices and extended prices in response to this solicitation.

- a. **Service Specifications:** The offeror shall provide specifications sufficient in detail to clearly demonstrate their capability of providing all the required services for CLINs 0001 & 0002 as outlined in the attached PWS Paragraphs 3.1 – 19.1.
 - b. **Schedule:** The offeror shall propose a realistic work plan/schedule for the requirements identified in this solicitation. The work plan/schedule shall take into consideration availability, ordering, shipping, and any other factors that could affect the services being proposed under this solicitation.
 - c. **Price:** The offeror must submit a dated quote with unit prices and extended prices in response to this solicitation.
 - d. Interested parties capable of providing the requirement must include discount terms, tax identification number, cage code, and Unique Entity Identifier (UEI).
4. To be eligible to receive an award resulting from this RFQ, contractors **MUST BE REGISTERED** and **ACTIVE** in the DoD Systems for Award Management (SAM) database **at time of Proposal submission**, no exceptions. Contractors not registered in SAM, your quote will not be evaluated. To register, please visit <http://www.sam.gov> or call 1-866-606-8220.
5. Responses to this notice shall be provided in writing via email to both the Contract Specialist, AIC Matthew Diaz at matthew.diaz.15@us.af.mil and the Contracting Officer, Tatyana Webb at tatyana.webb@us.af.mil. **All responses shall be received NLT 12:00 PM CDT on 18 September 2026.** **Email** is the preferred method. Upon receipt of your quote, the Government will confirm receipt within 24 hours. If confirmation has not been received within 24 hours, please contact the Contract Specialist or the Contracting Officer identified in this notice.

BASIS FOR AWARD

This will be a competitive best value acquisition utilizing RFO 12.201-1, Simplified Procedures. Award will be based on technical acceptability and price. For quotes determined technically acceptable, the best value selection will be based on price.

1. **Technical Acceptability:** Initially, the Government shall evaluate each offer's quote, as it pertains to the following subfactor, on a pass/fail basis, by assigning ratings of Acceptable (clearly meets minimum requirements) or Unacceptable (does not clearly meet minimum requirements)
 - a. **Product Specifications:** The offeror provided product specifications will be evaluated for completeness to ensure the requirements as outlined in the attached PWS Paragraphs 3.1 – 19.1 have clearly been met.
2. **Price.** The Government anticipates competitive offers to determine price reasonableness IAW RFO 12.204(a).