



**Statement of Work
Department of Homeland Security (DHS)
Federal Emergency Management Agency (FEMA)
September 14, 2026**

**For
Indoor Pressure-Treated Lumber for Rota Mission Support: 50 Roofs**

PROCUREMENT SENSITIVE INFORMATION

1.0 GENERAL

1.1 Background

The Federal Emergency Management Agency has identified a requirement for commercially available indoor pressure-treated lumber to support mission-related roof repair, replacement, or stabilization activities in Rota.

Updated market research and technical coordination were conducted to identify commercially available sources for the required lumber and associated pickup, delivery, shipping, freight, handling, and transportation services. The Government has identified acceptable lumber treatment types and acceptable board lengths based on mission requirements and technical input.

1.2 Scope

The Contractor shall provide **3,450 boards** of new, unused, commercially available indoor pressure-treated lumber that meets the requirements of this Statement of Work.

This requirement is for indoor pressure-treated lumber and associated pickup, delivery, shipping, freight, handling, transportation, carrier coordination, and documentation services, as applicable. The delivery schedule shall be after contract award, with required lumber made available for Government pickup or delivered, as applicable, within 48 hours after award of contract, unless otherwise authorized by the Contracting Officer.

This requirement does not include construction labor, installation, engineering, design, demolition, site repair work, roofing fasteners, metal roofing sheets, concrete screws, joist hangers, or on-site supervision of construction crews.

1.3 Objective

The objective of this requirement is to obtain **3,450 boards** of indoor pressure-treated lumber and associated pickup, delivery, shipping, freight, handling, and transportation services necessary to support roof repair, replacement, or stabilization activities in Rota. The lumber will be used by

the Government or Government-authorized personnel to support mission-related roofing activities.

1.4 Applicable Documents

There are no compliance or reference documents identified for Contractor performance at this time. The Contractor shall comply with the requirements stated in this Statement of Work and the resulting contract or purchase order.

2.0 SPECIFIC REQUIREMENTS/TASKS

2.1 Provide Required Indoor Pressure-Treated Lumber

The Contractor shall provide **3,450 boards** of new, unused, commercially available indoor pressure-treated lumber meeting the following requirement:

Indoor Pressure Treated 2x6x16 Lumber MCA (0.060 pcf) & CA-C (0.060 pcf): These are standard Copper Azole or Micronized Copper Azole treatments. A 0.060 pcf level is standard for Above Ground use, like decking or framing.

ACZA (0.25 pcf): Ammoniacal Copper Zinc Arsenate. This is a heavy-duty preservative usually used on Douglas Fir to protect against severe marine environments or ground contact.

CuN-W (0.070 pcf) & Cu8 (0.020 pcf): Copper Naphthenate variants. Often used for treating field cuts or specific industrial applications.

Preferred size is 2x6x16. Other lengths outside of 16 ft, specifically 18 ft and 20 ft, are acceptable.

2.2 Meet Minimum Technical Requirements

2.2.1 General Material Requirements

The Contractor shall provide lumber that is:

- Provided in a total quantity of **3,450 boards**.
- New and unused.
- Commercially available.
- Indoor pressure treated.
- 2x6 lumber.
- Preferably 16 ft in length.

- 18 ft or 20 ft in length if 16 ft is unavailable or if otherwise accepted by the Government.
- Treated using one of the acceptable treatment types and treatment levels listed in Section 2.2.2.
- Suitable for structural or roofing support use.
- Suitable for use in a tropical, humid, coastal, or corrosive environment.
- Free from visible damage, defects, deformation, rot, or deterioration upon delivery or pickup.
- Clearly documented on packing lists, bills of lading, product labels, treatment tags, or equivalent shipment documents.

2.2.2 Acceptable Lumber Treatment Types

The Contractor shall provide indoor pressure-treated lumber using one of the following acceptable treatment types:

Treatment Type	Minimum Treatment Level / Notes
Micronized Copper Azole, MCA	Acceptable at 0.060 pcf
Copper Azole, CA-C	Acceptable at 0.060 pcf
Copper Azole, CA-C	Acceptable at 0.015 pcf
Ammoniacal Copper Zinc Arsenate, ACZA	Acceptable at 0.25 pcf
Copper Naphthenate, CuN-W	Acceptable at 0.070 pcf
Copper Naphthenate, Cu8	Acceptable at 0.020 pcf

The Contractor shall not provide lumber that does not identify how it was treated. Lumber without treatment information is not acceptable unless approved in writing by the Contracting Officer.

The Contractor shall provide product information, treatment tags, product labels, manufacturer documentation, or equivalent documentation sufficient for the Government to confirm the treatment type and treatment level.

2.2.3 Acceptable Lumber Lengths

The preferred lumber size is **2x6x16**.

If 2x6x16 lumber is not available, or if otherwise accepted by the Government, the Contractor may provide 2x6 lumber in the following acceptable lengths:

- 18 ft.
- 20 ft.

The Contractor shall identify the proposed board length or combination of board lengths before delivery or pickup. Any change in length or combination of lengths shall be approved in writing by the Contracting Officer before delivery, pickup, or shipment.

2.2.4 Use and Safety Limitations

Copper Azole-treated lumber and other acceptable treated lumber shall not be burned and shall not be used in direct contact with food surfaces, such as countertops.

The Contractor shall provide applicable manufacturer handling, use, safety, or treatment documentation if requested by the Government.

2.3 Provide Pickup, Delivery, Shipping, Freight, Handling, and Transportation Services

The Contractor shall support pickup, delivery, shipping, freight, handling, transportation, carrier coordination, and documentation services as required by vendor location and as directed by the Government.

FEMA has the capability to handle the pickup and delivery of goods from vendors within the Commonwealth of the Northern Mariana Islands and Guam.

All other vendors shall be responsible for pickup and delivery of goods to the Government-designated receiving location, unless otherwise authorized by the Contracting Officer.

Shipping, freight, handling, transportation, carrier coordination, documentation, and delivery services shall include, as applicable:

- Freight and transportation charges.
- Carrier coordination.
- Shipping documentation.
- Bills of lading.
- Delivery coordination.
- Handling and loading support.
- Packaging support necessary for shipment.

- Palletizing, bundling, wrapping, banding, or securing lumber for transport.
- Fuel charges or surcharges.
- Accessorial charges.
- Customs, export, import, or transit documentation, if required.
- Port, terminal, or carrier documentation fees, if required.
- Delivery to the Government-designated receiving location, if required.
- Any other transportation-related cost required to complete delivery, if required.

2.4 Pickup or Delivery Requirement

The Contractor shall make **3,450 boards** of required lumber available for Government pickup or complete Contractor delivery, as applicable, within 48 hours after award of contract unless otherwise authorized by the Contracting Officer.

For vendors located within the Commonwealth of the Northern Mariana Islands or Guam, FEMA may handle pickup and delivery of the lumber.

For all other vendors, the Contractor shall be responsible for delivery of lumber to the FEMA Distribution Center located in Guam, unless otherwise authorized by the Contracting Officer.

2.5 Coordinate Pickup or Delivery

The Contractor shall coordinate pickup or delivery with the Government as soon as practicable after award and before release, shipment, or delivery of the lumber.

The pickup or delivery coordination notice shall include:

- Contract or purchase order number.
- Contractor name.
- Shipment or pickup contents and quantity.
- Board length or combination of board lengths.
- Lumber treatment type and treatment level.
- Pickup availability date and time, if FEMA pickup applies.
- Estimated delivery date and time, if Contractor delivery applies.
- Pickup or delivery location.
- Carrier name, if applicable.

- Tracking number, if available.
- Bill of lading or shipping reference, if available.
- Point of contact for pickup, shipment, or delivery.
- Special loading, unloading, handling, or storage requirements.
- Identification of any partial shipment or back-ordered quantity.
- Identification of any damaged or delayed lumber.

2.6 Package, Mark, and Document Shipments

The Contractor shall package lumber to prevent damage, loss, deformation, water intrusion, contamination, or deterioration during transportation, handling, and storage.

The Contractor shall bundle, palletize, wrap, band, or otherwise secure lumber in a manner appropriate for the size, quantity, weight, and anticipated shipping conditions.

Each shipment or pickup shall include a packing list or equivalent documentation that identifies:

- Contract or purchase order number.
- Contractor name.
- Shipment, pickup, or delivery date.
- Item description.
- Quantity shipped, picked up, or delivered.
- Quantity remaining, if any.
- Lumber dimensions and board length.
- Treatment type and treatment level.
- Manufacturer or product identification, if available.
- Lot, batch, or production information, if applicable.
- Backordered or substituted quantities, if any.
- Carrier and bill of lading information, if applicable.

2.8 Correct Damaged, Defective, Missing, or Nonconforming Lumber

The Contractor shall promptly correct or replace damaged, defective, missing, or nonconforming lumber as required by the contract or purchase order.

The Contractor shall promptly notify the Government of potential delays, shortages, substitutions, carrier issues, port delays, customs issues, damaged lumber, or delivery issues.

2.9 Deliverables

Deliverable	Description	Due Date
Pickup or Delivery Coordination Notice	Pickup or delivery contents, quantity, board length or combination of board lengths, treatment type and level, availability timing, ETA if applicable, carrier if applicable, tracking information if available, and pickup or delivery details	As soon as practicable after award and before pickup, shipment, or delivery
Lumber Availability or Delivery	Make 3,450 boards of required lumber available for Government pickup or deliver 3,450 boards of required lumber, as applicable based on vendor location and Government direction	Within 48 hours after award of contract, unless otherwise authorized by the Contracting Officer
Packing List / Bill of Lading	Itemized shipment or pickup documentation showing item description, quantity, board length, treatment type and level, date, carrier if applicable, and bill of lading information if applicable	With each pickup, shipment, or delivery
Product Treatment Documentation	Product information, treatment tags, product labels, manufacturer documentation, or equivalent documentation sufficient to confirm treatment type and treatment level	With each pickup, shipment, or delivery, or upon request
Shipping/Freight Documentation	Documentation supporting transportation and delivery, if applicable or requested	With each shipment or upon request
Substitution Request, if applicable	Technical, delivery, and pricing information for proposed substitute lumber, including treatment type, treatment level, and board length	Before pickup, shipment, or delivery of substituted lumber
Notice of Delay, Shortage, Damage, or Delivery Issue	Notice of potential or actual delays, shortages, substitutions, carrier issues, port delays,	Promptly upon Contractor awareness

Deliverable	Description	Due Date
	customs issues, damaged lumber, or delivery issues	
Final Completion Confirmation	Confirmation that all 3,450 boards have been made available for pickup or delivered in accordance with the contract or purchase order	Upon completion
Invoice	Invoice with contract or purchase order number, item description, quantities, applicable shipping/freight charges, and total price	In accordance with contract or purchase order terms

3.0 CONTRACTOR PERSONNEL

3.1 Qualified Personnel

The Contractor shall provide qualified personnel to perform all requirements specified in this Statement of Work.

3.2 Contractor Point of Contact

The Contractor shall provide a single point of contact for pickup coordination, shipment coordination, delivery coordination, and communication with the Contracting Officer and Contracting Officer's Representative.

The Contractor shall provide the name, telephone number, and email address of the Contractor point of contact after award and before pickup, shipment, or delivery.

3.3 Employee Conduct

Contractor employees visiting Government facilities, vendor pickup locations, or Government-designated receiving locations shall comply with applicable Government rules, vendor rules, access requirements, safety requirements, security requirements, and delivery instructions.

Contractor employees shall identify themselves as Contractor personnel when their status is not readily apparent.

4.0 OTHER APPLICABLE CONDITIONS

4.1 Security

Contractor access to classified information is not required under this Statement of Work.

Contractor employees may receive access instructions, pickup information, delivery information, or receiving point of contact information necessary to perform this requirement. The Contractor shall use this information only for performance of the contract or purchase order and shall protect it from unauthorized disclosure.

4.2 Period of Performance

The period of performance begins on the date of award.

The Contractor shall make the required lumber available for Government pickup or complete required delivery, as applicable, within 48 hours after award of contract unless otherwise authorized by the Contracting Officer.

The period of performance continues through pickup or delivery, inspection, acceptance, and completion of any required corrective action.

4.3 Place of Performance

The primary place of performance shall be the Contractor's facilities, vendor pickup location, carrier facilities, transportation routes, and the Government-designated receiving location, as applicable.

FEMA has the capability to handle the pickup and delivery of goods from vendors within the Commonwealth of the Northern Mariana Islands and Guam.

All other vendors shall be responsible for pickup and delivery of goods to the FEMA Distribution Center located in Guam, unless otherwise authorized by the Contracting Officer.

The final pickup location, delivery location, receiving point of contact, access instructions, delivery hours, staging area, unloading instructions, and any authorized alternate delivery location will be provided through the Contracting Officer or authorized Government representative.

4.4 Hours of Operation

Pickup or delivery hours and access instructions will be provided through the Contracting Officer or authorized Government representative.

The Contractor shall coordinate pickup or delivery with the Government as soon as practicable after award and before release, shipment, or delivery of the lumber.

4.5 Travel

Contractor travel shall not be required for this requirement.

4.6 Post-Award Conference

A post-award conference may be held at the discretion of the Contracting Officer. If held, the Contractor shall attend a post-award conference with the Contracting Officer and the Contracting Officer's Representative within the timeframe established by the Contracting Officer.

The post-award conference may be held in person, by telephone, or by electronic meeting.

4.7 Progress Reports

The Contractor shall provide pickup, shipment, or delivery status updates to the Contracting Officer and Contracting Officer's Representative upon request.

Status updates shall include current status, pickup availability timing, estimated delivery timing if applicable, quantities available, quantities shipped or delivered, quantities remaining, carrier information if applicable, tracking information if available, and any issues that may affect pickup or delivery.

4.8 Progress Meetings

The Contractor shall participate in pickup or delivery coordination meetings or calls with the Government upon request. Meetings may be held by telephone, electronic meeting, or other method approved by the Government.

4.9 General Report Requirements

The Contractor shall provide written reports, notices, shipment documentation, packing lists, bills of lading, substitution requests, and invoices in electronic format unless otherwise directed by the Contracting Officer.

4.10 Protection of Information

The Contractor shall protect non-public Government information received or generated in connection with contract performance from unauthorized disclosure or dissemination.

The Contractor shall not release Government pickup information, delivery information, receiving point of contact information, access instructions, shipment information, or contract information to outside parties except as necessary to perform the contract or as authorized by the Contracting Officer.

4.11 Section 508 Compliance

This requirement is for indoor pressure-treated lumber and associated pickup, delivery, shipping, freight, handling, transportation, documentation, and related services. The requirement does not include the development, procurement, maintenance, or use of Electronic and Information

Technology deliverables for the Government. Section 508 requirements are not applicable to the supplies being procured.

4.12 Accessibility and Nondiscrimination

The Contractor shall comply with applicable Federal civil rights and nondiscrimination requirements to the extent applicable to performance of this contract or purchase order.

This requirement is for indoor pressure-treated lumber and associated pickup, delivery, shipping, freight, handling, transportation, documentation, and related services. It does not include public-facing services, benefits administration, facilities design, construction, or information technology deliverables.

5.0 GOVERNMENT TERMS AND DEFINITIONS

Term	Definition
ACZA	Ammoniacal Copper Zinc Arsenate
CA-C	Copper Azole, Type C
CNMI	Commonwealth of the Northern Mariana Islands
COR	Contracting Officer's Representative
Cu8	Copper Naphthenate variant
CuN-W	Copper Naphthenate variant
DHS	Department of Homeland Security
FEMA	Federal Emergency Management Agency
Government	The United States Government
MCA	Micronized Copper Azole
pcf	Pounds per cubic foot
Rota	The Government-designated mission support location identified for this requirement
SOW	Statement of Work

6.0 GOVERNMENT FURNISHED RESOURCES

The Government will provide the following information, data, and documents to the Contractor for work required under this contract or purchase order, as applicable:

- FEMA Field Coordinator or Government point of contact information;
- Central Billing Account information, if applicable;
- Final pickup location, if applicable;
- Final delivery location, if applicable;
- Receiving point of contact information;
- Access instructions;
- Delivery hours;
- Staging area information;
- Unloading instructions;
- Carrier coordination information, if applicable; and
- Other Government-furnished information necessary to support pickup, delivery, inspection, and acceptance.

The Government may provide pickup and delivery of goods from vendors within the Commonwealth of the Northern Mariana Islands and Guam.

The Government will not furnish property, equipment, materials, or supplies to the Contractor to accomplish the work specified in this Statement of Work, except as expressly stated in the contract or purchase order.

The Contractor shall use Government-furnished information, data, and documents only for the performance of work under this contract or purchase order. The Contractor shall not release Government-furnished information, data, or documents to outside parties without prior Government authorization, except as necessary for carrier coordination and delivery performance.

7.0 CONTRACTOR FURNISHED PROPERTY

The Contractor shall furnish all facilities, labor, materials, supplies, equipment, packaging, transportation, carrier coordination, documentation, and services necessary to fulfill the requirements of this contract or purchase order, except for the Government-furnished resources specified in Section 6.0.