

Statement of Work

SECTION I

DESCRIPTION OF SERVICES SPECIFIC TASKS

1. SCOPE OF WORK

- 1.1 Description: Contractor shall furnish all design, labor, equipment, material, manufactured articles, transportation, supervision, and all else necessary to perform all operations in connection with successfully completing the project as specified herein, as required per attached specifications and referenced documents, and as shown on attached project drawings as applicable, to include removal of existing sunshades, installation and delivery of sunshades. The contractor MUST ensure proper fitment prior to completion of work and provide measurements to government. ***Note: Electrical work for Sunshades is in place, utilizing switches**

1.1.1 Definitions:

- 1.1.1.1 Contracting Officer: The *Contracting Officer* refers to a person with the authority to enter into, administer, change and/or terminate contracts and make related determinations and findings. The term includes certain authorized representatives of the Contracting Officer acting within the limits of their authority as delegated by the contracting officer.

- 1.2 LOCATION:** The project site is located at Nellis AFB. Nellis Air Force Base (NAFB) is located approximately nine (9) miles north of downtown Las Vegas on Las Vegas Blvd. NAFB consists of three main areas: the Main Base, Area II, and Area III. The specific project location is indicated on drawings accompanying this contract.

1.3 DESCRIPTION OF WORK

- 1.3.1 SCOPE OF WORK: The scope shall include the following descriptions. Must meet FAA and military compliance for Sunshades

1.3.1.2. FS L-P-377 Plastic Sheet and Strip Polyester

- 1.3.1.3. Shades shall be at least .125 mm thick. Color shall be smoke gray and body dyed. Shades shall be provided with rollers with constant tension to prevent shade contact with windows.

- 1.3.1.4. Shades shall follow the slope of windows and shall match size and shape of cab windows when in fully drawn position. Where towers are designed with “diamond cut” sloped back glass, separate shades shall be installed for the upper windows. Provide shade pockets for storing the shades when not in use.

- 1.3.1.5. Shades shall be “See-Thru Window Shades” as manufactured by Plastic View Inc., 4585 Runway Street, Suite B, Simi, CA 93063, Phone (800) 468-6301, or an approved equal.

1.3.1.6 Contractor will rewire new sunshades to create a working motorized sunshade. Shades will be made to a fitment that will cover all window areas and allow no sun to shine through when fully drawn.

1.5 CODES & STANDARDS: Contractor shall comply with and implement all applicable design goals, technical constraints, performance requirements, quality assurance, warranty, considerations, product fabrication, installation, and policies stated in the USAF ATC/RAPCON Design Guide and the FAA ATCT Transparent Plastic Window Shades 12 24 12 unless an alternate approach is stated in project scope of work or approved by Contracting Officer. Contractors shall be responsible for obtaining any copies of all items referenced in this paragraph. Attendance at the site visit is strongly encouraged.

1.5.1 **WORKING HOURS:** Standard working hours are from 7:00 a.m. to 4:00 p.m. Saturday and Sunday only. Contractor requested deviations to this schedule will only be considered if it is in the best interest of the government as determined by the Contracting Officer. If the Contractor desires to work other than 7:00 am to 4:00 pm, Saturday and Sunday only, he or she must submit this with the quote prior to award.

1.6 AIR FORCE BASE ENTRY, REGULATIONS, & RESTRICTIONS

1.6.1 Nellis Air Force Base Entry

1.6.1.1 **Contractor Access:** Reference, *Contractor Access to Air Force Installations*, for details on obtaining base access passes for contractor personnel.

1.6.2 **Conformance with Regulations/Directives:** The Contractor shall conform to base regulations and directives pertaining to security, safety, traffic, fire and personnel clearances, insofar as they pertain to the Contractor's activities as directed by the Contracting Officer. Contractor employees and visitors are subject to the same restrictions as government personnel. Some of these are noted in the following paragraphs.

1.6.2.1 **Smoking:** Smoking is permitted in designated, outside smoking areas only. No smoking will be allowed within any base facility.

1.6.2.2 **Seatbelts:** The use of seatbelts by all vehicle operators and passengers is mandatory on Nellis AFB and in the state of Nevada. On Nellis AFB, vehicle operators and passengers not wearing their seatbelt will be issued a traffic citation and may lose on-base driving privileges.

1.6.2.3 **Firearms/Illegal Drugs:** No firearms or illegal drugs are allowed to be brought onto Nellis AFB. By accepting a vehicle pass, each person gives their consent to a search of their vehicle while it is entering, while on, or while leaving Nellis AFB.

1.6.2.4 **Speed Limit:** Unless otherwise posted, the speed limit on base is 25 MPH. In base housing areas and the flight line it is 15 MPH.

1.6.2.5 **Cell Phones:** Use of hands-free cell phones while driving on an AF installation is required.

1.6.2.6 **Parking:** Contractor vehicles and equipment will be parked in common parking areas.

1.6.3 **Additional Information:** The following procedures and requirements for contractors requiring access, if followed, will assist in reducing delays in gaining access to work areas.

1.6.3.1 At Nellis AFB, contractors may access the base through the Main Gate, Simons Gate, Range Road Gate, and Area II Gate. However, all commercial vehicles and vehicles larger than pickup trucks will be required to access the base through the Area II gate only (or Range Road Gate for Area III access); the turnoff to the Area II gate is across from the Las Vegas Motor Speedway on Las Vegas Blvd approximately three (3) miles north of the Main Gate. At Creech AFB, all contractors must access the base through the main gate located on the south east area of the base off of Highway 95.

1.6.3.2 Each employee and his or her vehicle may be subjected to search before entry. Each employee will be expected to comply with all directions provided by security personnel at the access gates. Failure to comply with directions provided by security personnel will result in access being denied. Before attempting access, ensure there are no weapons or other prohibited items in the vehicle as they will be confiscated if found. Further, no practical jokes or wise remarks will be tolerated. Security of Nellis AFB is serious business and full cooperation is required.

1.6.4 Unauthorized Activity: The contractor shall inform all personnel working under his/her jurisdiction (including subcontractor and supplier personnel) that access to areas outside of the immediate work area (excluding cafeterias and restrooms near the work site, direct haul and access routes, Contracting and Civil Engineering offices, and points of supply and storage) is prohibited. Circulation of said personnel will be limited to official business only. Persons engaged in unauthorized reconnaissance of other contractor or government activity will be referred to the Contracting Officer for disposition. Infractions involving possible compromise of national security will be turned over to the FBI for disposition.

FAA Notification: Contractor shall follow any and all requirements dictated by the FAA or Nellis AFB Airfield Operations personnel in response to the FAA Form 7460-1 submittal. This is not required for projects only doing interior work.

1.6.5 AIRFIELD CONTROLLED AREA RESTRICTIONS:

1.6.5.1 The airfield controlled area is defined as all the areas on and adjacent to airfield features, within a flight line perimeter fence, the flight line side of facilities, or as otherwise defined in specific project documents.

1.6.5.2 CONTROLLED AREA ESCORTS: The Contractor & Subcontractor employees shall be accompanied by their escort at all times in the controlled area jobsites. Possible escorts may include active duty or retired military or DOD civilian personnel who possess the appropriate clearance and badges and are familiar with the controlled areas and its restrictions.

1.6.5.3 Unless authorized by the Contracting Officer, no contractor vehicles, equipment or personnel shall cross the painted red security lines located at various locations on the Airfield. Security Police are authorized to use deadly force in such breaches of security.

1.7 MATERIAL STORAGE

1.7.1 **Storage Area:** Unless otherwise indicated, no on-base storage facilities are available for contractor owned supplies, tools, materials or equipment. The Contractor shall be responsible for protecting all project materials from weather damage.

1.8 SAFETY AND ACCIDENT PREVENTION

1.8.1 General:

Occupational Safety and Health Act (OSHA) Public Law 1910 and 1926; *Air Force Occupational Safety and Health* (AFOSH) standards, and current Nellis AFB safety regulations is mandatory. The prime Contractor shall be held responsible to insure that his/her workforce and any subcontractor or supplier workforce comply with the above safety requirements.

1.9 FIRE PREVENTION AND PROTECTION

1.9.1 **Welding Permit:** No welding, cutting or open flame will be permitted without obtaining a *Welding/Cutting/Burning Permit* issued by the Base Fire Department, Bldg 277 Nellis and Bldg 1150 at Creech. The Contractor shall request this permit a minimum of one workday prior to required need. A permit must be obtained each time any welding, cutting, or open flame is required.

1.9.2 **Clean-Up:** The Contractor shall at all times maintain good housekeeping practices to reduce the risk of fire damage. All scrap materials, rubbish, and trash shall be removed daily from, in, and about the site. No debris shall be permitted to be scattered on adjacent property.

1.10 FACILITIES DAMAGES

1.10.1 **Responsibility:** Contractor shall be responsible for any and all damages to existing buildings, facilities, structures, pavements, curbs, walks, utilities etc. incurred by his work forces or equipment. Damaged areas shall be patched, repaired, replaced, and restored to original conditions by the Contractor to the satisfaction of the Contracting Officer.

1.11 **Final Inspection Notification:** The Contractor shall notify the Facility Manager 1 day in advance of the desired final inspection date. Final clean-up shall be made prior to a final inspection, and consist of cleaning the site and adjacent areas, as required by the Contracting Officer.