

STATEMENT OF WORK

Shower Renovations, USCG Sector Delaware Bay

1.0 GENERAL

- **1.1 Background**

At U.S. Coast Guard Sector Delaware Bay, the fifteen (15) existing shower stalls have surpassed their service life. The current installations are dated, and several units exhibit persistent leaks from failing plumbing fixtures and pans, causing water damage to the rooms below. This project is necessary to prevent further structural damage, address potential mold growth, and modernize the amenities for personnel. The primary objective is to complete full replacement of all fifteen shower stalls.

- **1.2 Scope**

The contractor shall provide all labor, materials, and equipment for the demolition of existing shower stalls and installation of new systems. This includes demolition of existing tile, backer board, and shower pans, as well as removal of existing plumbing down to the supply lines. The contractor is responsible for field-verifying all measurements list on page 7 & 8.

- **1.3 Site Conditions and Abatement**

Existing walls are assumed to be standard wood/metal framing with drywall/backer board. The contractor is responsible for identifying any unforeseen conditions upon demolition. If materials suspected of containing asbestos or mold are discovered, the contractor shall immediately cease work in the affected area and notify the QAE. Any necessary abatement shall be handled as a separate modification to this contract.

- **1.4 Materials**

Material submittals shall include manufacturer's product data model number, finish, dimensions, installation instructions, warranty information, and Safety Data Sheets, as applicable, for shower pans, valves, fixtures, tile, grout, waterproofing membrane, cement board, sealants, and paint. The QAE shall approve all materials before purchase.

2.0 SPECIFIC REQUIREMENTS/TASKS

- **2.1 TASK ONE: Demolition and Preparation**
 - **2.1.1** The contractor shall perform all work in accordance with applicable federal, state, and local codes and regulations, including applicable building, plumbing, fire, environmental, and occupational safety requirements. The contractor shall obtain and maintain all required permits, licenses, inspections, and approvals necessary to complete the work unless otherwise directed by the Contracting Officer or Contracting Officer's Representative. The contractor shall protect existing walls, floors, ceilings, fixtures, equipment, and adjacent spaces from damage, dust, debris, and water intrusion. Any damage caused by the contractor shall be repaired to the satisfaction of the government at no additional cost.
 - **2.1.2** Site Preparation: Protect surrounding areas from dust and debris. Post required OSHA safety posters and information for all on-site personnel.
 - **2.1.3** Demolition: Demolish and dispose of fifteen (15) existing shower stalls, including tile, backer board, shower pans, and associated plumbing fixtures, off-site in accordance with local laws.
- **2.2 TASK TWO: Shower System Installation**
 - **2.2.1** Contractor shall coordinate the water shutoff to the shower space with the Contracting Officer's QA Evaluator Representative (QAE) before beginning work.

- **2.2.2 Plumbing:** Re-plumb hot/cold supply lines and drains as necessary to accommodate new Moen equivalent diverter valves with Chrome trim. Each shower shall include one (1) handheld showerhead with hose, mounting bracket, and compatible trim.
- **2.2.3 Wall & Pan Installation:** Install new Proflo equivalent fiberglass shower pans. Shower wall assemblies shall be installed using cementitious backer board and a liquid-applied waterproofing membrane installed in accordance with the manufacturer's written instructions. All seams, corners, penetrations, and transitions shall be properly sealed. The contractor shall perform water testing or leak checks prior to final acceptance.
- **2.2.4 Tiling:** Install new tile and apply grout. Tiles shall be white subway style. [QAE to approve final tile specifications, including size (e.g., 4"x4"), type (e.g., glazed ceramic), thickness, and quality grade prior to purchase].
- **2.2.5 Finishing:** Spackle and paint any disturbed areas to match the surrounding finish.
- **2.3 TASK THREE: Site Cleanup and Final Inspection**
 - **2.3.1 Cleanup:** The contractor shall legally remove and dispose of all demolition debris, packaging, and project waste off site in accordance with applicable laws and regulations. Government dumpsters shall not be used unless expressly authorized by the COR.
 - **2.3.2 Inspection:** Conduct a final walkthrough with the QAE to ensure all work is completed to specification. The contractor shall test all supply and drain connections for leaks before the enclosure and again after the installation is

complete. Any leaks, defective materials, or installation deficiencies shall be corrected at no additional cost to the government before final acceptance.

- **2.4 TASK FOUR: Warranty**
 - **2.4.1:** Provide a one-year warranty on all labor and materials.

3.0 PROJECT ADMINISTRATION

- **3.1** Period of Performance: The period of performance shall not exceed 90 calendar days from the date of Notice to Proceed.
- **3.2** Place of Performance: United States Coast Guard Sector Delaware Bay, 1 Washington Ave, Philadelphia, PA 19147.
- **3.3** Hours of Operation: Work shall be performed between 0730 and 1500 Eastern Standard Time, Monday-Friday, excluding Federal holidays.

4.0 DELIVERABLES & MILESTONES

Item	SOW Ref.	Deliverable / Milestone	Due By
1	-	Final Project & Safety Plan	Date of Notice to Proceed
2	-	Material Specification Sheets	TBD by QAE
3	-	Weekly Progress Reports	Every Friday
4	-	Milestone Check: Demolition Complete	TBD by QAE
5	-	Milestone Check: Installation Complete	TBD by QAE
6	2.3.2	Final Walkthrough & Inspection	Prior to contract completion
7	2.4	Warranty Documentation	Upon project completion

- **5.1 Employee Identification**

All visitors must complete a visitor access request by emailing employee information to the COR 72 hours prior to arrival. Visitors shall present a Real ID or Passport when attempting to access the facility. Visitors shall also submit:

- Full Name
- Date of Birth
- Last four (4) of SSN

Visiting Contractor employees shall comply with all Government escort rules and requirements. All Contractor employees shall identify themselves as Contractors when their status is not readily apparent and always display all identification and visitor badges in plain view above the waist.

- **5.2 Employee Conduct**

Contractor's employees shall comply with all applicable Government regulations, policies and procedures (e.g., fire, safety, sanitation, environmental protection, security, "off limits" areas, wearing of parts of DHS uniforms, and possession of weapons) when visiting or working at Government facilities. The Contractor shall ensure Contractor employees always present a professional appearance and that their conduct shall not reflect discredit on the United States or the Department of Homeland Security. The Contractor shall ensure Contractor employees understand and abide by Department of Homeland Security established rules, regulations and policies concerning safety and security.

- **5.3 Removing Employees for Misconduct or Security Reasons**

The Government may, at its sole discretion (via the Contracting Officer), direct the Contractor to remove any Contractor employee from DHS facilities for misconduct or security reasons. Removal does not relieve the Contractor of the responsibility to continue providing the services required under the contract. The Contracting Officer will provide the Contractor with a written explanation to support any request to remove an employee.

6.0 CONTRACTING OFFICER'S REPRESENTATIVE (COR)

- The designated Contracting Officer's Representative for this project is SKCS Sergio Cosby
Email: Sergio.A.Cosby@uscg.mil

7.0 CONTRACTING OFFICER'S QA EVALUATOR REPRESENTATIVE (QAE)

- The designated Contracting Officer's QAE Representative for this project is EM1 Raymond Crowley.
Email: Raymond.A.Crowley2@uscg.mil
Phone: (215) 271-4843

7.0 ATTACHMENTS

8.0 Project Photographs w/ Measurements





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