



Architect of the Capitol

Requisition No: PPA260309

Renewable Energy Certificates (Credits) for AOC

STATEMENT OF WORK

(SOW)

DATE: 09/11/2026



1.0 General. Renewable Energy Certificates (Credits)

1.1 Short Description. The AOC is requesting proposals for the supply of Renewable Energy Credits (RECs) for various electrical accounts. The contract will have a base year and four (4) option years and will be priced per the total megawatt hours requested by AOC. Contractor shall supply the full REC requirement by the due date for deliveries for the base year and if exercised the option years.

1.2 Background. The Architect of the Capitol (AOC) manages approximately 18.4 million square feet of building space in over 50 buildings and 570 acres of land. The AOC has been directed by the Energy Independence and Security Act (EISA) of 2007 to continue to develop, update and implement cost effective energy comprehensive energy management and water conservation plans for all facilities administered by Congress to meet energy performance requirements for Federal buildings.

In prior fiscal years, the AOC purchased RECs as a percentage of the energy procurement through the General Services Administration (GSA) contract. These REC purchases ensured that AOC complied with the EISA 2007 requirement of 7.5% of building energy being from renewable energy. The AOC would like to continue complying with EISA 2007. The GSA energy supply contract no longer contains a REC component so AOC must take action to purchase RECs separate from GSA.

1.3 Objectives. The objective of this Renewable Energy Credit purchase is twofold: to ensure that the Architect of the Capitol continues to comply with EISA 2007 requirements that 7.5% of federal building energy be from renewable sources and to qualify for Leadership in Energy and Environmental Design (LEED) credits for the Cannon office building renewal project.

1.4 Scope. The AOC is requesting firm fixed pricing for the supply of Renewable Energy Credits (RECs). The requirements are for **20,000 MWhs** for each year, which includes the base year and four option years if exercised to the AOC and attributed by the percentages listed in Appendix A.

The RECs required for this procurement must meet the renewable resource definition of the Center for Resource Solutions' Green-e Energy product certification, be Green-e certified, and meet the definition included in Section 1.6 in order to meet requirements of this solicitation.

1.4.1 Certificate type

- REC must be tracked in [insert registry] (e.g., PJM GATS, M-RETS, WREGIS).
- Must be certified (e.g., Green-e® if required).

1.5 Contract Type. Firm Fixed Price

1.6 Place of Performance/Hours of Operation. N/A

1.7 Period of Performance.



Base Year – September 28, 2026 – September 27, 2027
Option Year 1 – September 28, 2027 – September 27, 2028
Option Year 2 – September 28, 2028 – September 27, 2029
Option Year 3 – September 28, 2029 – September 27, 2030
Option Year 4 – September 28, 2030 – September 27, 2031

1.8 Funding. Annual funding

1.9 Privacy Act. N/A

1.10 Personal Service. N/A

1.11 Security. N/A

1.12 Safety. N/A

1.13 Energy Efficiency/Compliance. EISA 2007 requirement of 7.5% of building energy being from renewable energy.

1.14 Sustainability. N/A

1.15 Key Personnel. N/A

1.16 Quality Control. N/A

1.17 Records/Data. The AOC reserves the right to validate source and transaction history as indicated above and to ensure proper reporting of sales of renewable energy credits under the resultant contract. The Contractor must meet all applicable local, state and federal documentation requirements necessary to successfully complete any contract. These records shall be made available upon request to the AOC.

1.18 Packaging/Packing/Shipping Instructions. N/A

1.19 Applicable Documents.

Annual Renewable Report – Report shall meet requirements stipulated in Section 4.0 of this Statement of Work

1.20 Points of Contact.

Contracting Officer – Donald Fuqua – donald.fuqua@aoc.gov

COR – TBD

Program Office - TBD

2.0 Definitions & Acronyms.

EISA – Energy Independence and Security Act



Renewable Energy – For the purposes of this contract, “renewable energy” means electric energy generated from solar, wind, ocean (including tidal, wave, current and thermal), hydro or geothermal resources

RECs - Renewable Energy Credits – Unique credits that represent all of the environmental attributes or benefits of a specific quantity of renewable generation. Renewable Energy Credits are created when a renewable energy facility generates electricity. The terms renewable energy credits, tradable renewable certificates, or green tags, are equivalent terms.

3.0 Government Furnished Property (GFP). N/A

4.0 Contractor Furnished Items. The RECs that the Contractor provides must come from renewable resources that have been placed in service within last 10 years prior to the start of the AOC’s fiscal year, which is October 1 through September 30, for the base year and each year if exercised. There are no geographic restrictions related to RECs provided to meet this requirement. In addition, the renewable resources and accompanying RECs must meet the resource definition of the Center for Resource Solutions’ Green-e Energy product and be Green-e products. To verify compliance, the AOC requires Contractors to provide an annual report verified and certified by an independent third-party auditor. The annual report shall contain the following elements:

4.1 Annual Renewable Report – To verify compliance, the AOC requires Contractors to provide an annual report verified and certified by an independent third-party auditor. The annual reporting period shall be October 1-September 30 for fiscal year beginning with fiscal year 2026 (10/1/25 – 9/30/26) and so forth for the option years if exercised. The annual report shall contain the following elements:

(a) An affidavit attesting to the product content for the annual reporting period that:

(1) Indicates the source of new renewable power, zip code of the source and the EGRID subregion for the new source; and

(2) Indicates the source of non-new renewable power, zip code of the source and EGRID subregion for the source.

(b) An affidavit indicating that:

(1) The offeror has not sold the renewable power more than once (as either a renewable power product or as a REC product), and in the case of a reseller that purchases a wholesale product for retail sale, reasonable measures are taken to ensure that suppliers also do not sell renewable power more than once;

(2) All environmental attributes, including any attendant emission credits which are specifically owned by or to which the renewable power generator is otherwise entitled convey to AOC;



(3) The offeror has not sold any emission allowance/credits, or other environmental attributes which are specifically owned by or to which the renewable power generator is otherwise entitled to convey associated with renewable power; and

(4) The renewable power that is used to fulfill the requirements of this solicitation is also not being used to meet any federal, state, or local renewable energy requirement, renewable energy procurement, renewable portfolio standard, or other energy mandate.

4.2 The Annual Report shall be submitted to the Contracting Officer and the Contracting Officer's Representative listed in Section 1.12 Points of Contact no later than June 30 of each year and shall contain certifications.

4.3 Renewable Power Vintage – To qualify as eligible renewable power (delivered renewable power or renewable power certificates) under this contract, the renewable power must be generated during the AOC's applicable fiscal year calendar which is October 1 through September 30 for the base year and option years if exercised and the six (6) months immediately preceding that time period and the three (3) months immediately following that time period. No substitutes or older vintages allowed.

5.0 Specific Requirements

5.1 Proposal Submission. In order to facilitate timely evaluation, the AOC will request technical qualifications and price proposals at the same time.

Evidence for meeting REC Qualifications and Price Proposals will be accepted via EMAIL ONLY

5.2 Discuss Travel Costs. N/A

5.3 Deliverables and Reports. Annual Renewable Report – To verify compliance, the AOC requires Contractors to provide an annual report verified and certified by an independent third-party auditor. The annual reporting period shall be October 1-September 30 for fiscal year beginning with fiscal year 2026 (10/1/25 – 9/30/26) and so forth for the option years if exercised. The annual report shall contain the following elements:

(a) An affidavit attesting to the product content for the annual reporting period that:

- (1) Indicates the source of new renewable power, zip code of the source and the EGRID subregion for the new source; and
- (2) Indicates the source of non-new renewable power, zip code of the source and EGRID subregion for the source.

(b) An affidavit indicating that:



- (1) The offeror has not sold the renewable power more than once (as either a renewable power product or as a REC product), and in the case of a reseller that purchases a wholesale product for retail sale, reasonable measures are taken to ensure that suppliers also do not sell renewable power more than once;
- (2) All environmental attributes, including any attendant emission credits which are specifically owned by or to which the renewable power generator is otherwise entitled convey to AOC;
- (3) The offeror has not sold any emission allowance/credits, or other environmental attributes which are specifically owned by or to which the renewable power generator is otherwise entitled to convey associated with renewable power; and
- (4) The renewable power that is used to fulfill the requirements of this solicitation is also not being used to meet any federal, state, or local renewable energy requirement, renewable energy procurement, renewable portfolio standard, or other energy mandate.
- (5) Vendor must retire RECs on AOC behalf and provide official retirement documentation. Please see example below;

Sample REC Retirement Certificate

Renewable Energy Certificate (REC) Retirement Confirmation

Tracking System: PJM-GATS

Certificate ID: GATS-REC-2025-000123456

Generator: Blue Ridge Solar Farm

Resource Type: Solar

Location: Virginia

Vintage: 2025

Quantity Retired: 100 RECs

Retirement Date: July 15, 2026

Retired For: U.S. Federal Agency – [Agency Name]

5.4 Delivery Instructions. All deliverables shall be delivered no later than the date specified in the SOW, transmitted with a cover letter, on the prime contractor's letterhead, describing the purchase of RECs.

5.5 Inspection and Acceptance. Offerors must specify the following with respect to the RECs being offered:

1. Location of the source facility(ies) (to include County/City, State and Zip Code as well as latitude and longitude of facility(ies);
2. Identify U.S. EPA eGRID subregion the renewable source facility(ies) is located in;
3. The type of REC to be provided;
4. The quantity available from source facility that will be under contract elsewhere;
5. The total capacity of source facility; and



6. The date source facility started production.

5.6 Procedures for Payment. The AOC will pay the Contractor through a bill rendered by the Contractor for the RECs delivered under this contract. The Contractor shall invoice for the total amount of RECs transferred to the AOC. Billing must occur concurrently with the delivery of the RECs. Only charges under the terms and conditions of this contract will be paid. In addition to the invoice, a Renewable Energy Certificate Notification and the Attestation Forms completed by both the REC Supplier and the generator shall be submitted. The Contractor's bill shall encompass all applicable charges. Payment shall be in accordance with FAR 32.9 (Prompt Payment), see incorporated clause 52.232-25. If payment is to be made by electronic funds transfer, the provisions of FAR 32.11 (Electronic Funds Transfer), the incorporated clause 52.232-33, shall apply. Prior to delivery of the RECs required under this contract, the AOC will provide Contractor with all necessary billing information required for processing of bills. That billing information shall be contained in the delivery orders issued against this contract.