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Attachment J.6  
Renewable Energy Credits Supply  
AOCSSB26Q0073  
Release Date: 9/10/2026

The Architect of the Capitol (AOC), Acquisition & Material Management Division (AMMD) is issuing Request for Quotation (RFQ) # **AOCSSB26Q0073** for the Architect of the Capitol (AOC) Renewable Energy Credits (RECs) contract. It is anticipated that this RFQ will result in a **Firm Fixed Price (FFP)** contract to a responsible quoter actively registered in the System for Award Management (SAM) and whose quotation provides the overall best value to the AOC in accordance with the requirements set forth by this solicitation and the Statement of Work (SOW). This solicitation will use the procedures in AOC Contracting Manual § 9.1 Negotiated Acquisitions. The AOC Contracting Manual can be found here: [https://www.aoc.gov/sites/default/files/2023-01/AOC-Order-34-1\\_Contracting-Manual-2022.pdf](https://www.aoc.gov/sites/default/files/2023-01/AOC-Order-34-1_Contracting-Manual-2022.pdf).

The North American Industry Classification System (NAICS) codes for this requirement is 221122 – Electric Power Distribution / PSC: 9999, Miscellaneous Items. The contract period of performance will be for one (1) Base Year, and four (4) option year periods from the date of the award.

The List of Attachments is in Section J of Standard Form 33 (SF33).

## **L.1 RFQ GENERAL CONDITIONS**

The submission of a quotation to the Government shall constitute the quoter's acknowledgement, agreement and compliance with the terms and conditions of the RFQ. The Government will not be obligated to pay any cost incurred by a quoter in the preparation and submission of a quotation. Quoters are cautioned to ensure that their quotation submissions are complete and reflective of the evaluation criteria and requirements described herein. Quoters are encouraged to provide their best terms with their initial quotation submission. Quoters shall not assume that the Government will afford an opportunity to clarify, discuss, or revise a quotation. The Government reserves the right to enter into discussions with quoters if it determines that it is in the best interest of the Government.

Quotation Quotations shall be valid until September 30, 2026

Any exceptions or conditional assumptions taken with respect to the requirements outlined in the RFQ or SOW shall be fully explained in the quoter's Introductory Letter. The Government cautions quoters that taking exception to any term or condition may render their quotation non-responsive and the quoter will be ineligible for award, unless the RFQ expressly authorizes such an exception with regards to a specific term or condition.

## **L.2 QUESTIONS AND QUOTATION SUBMISSIONS**

All correspondence in conjunction with this solicitation, including questions and quotation submittals, shall be directed to the Contracting Officer, Donald Fuqua, via e-mail at [Donald.fuqua@aoc.gov](mailto:Donald.fuqua@aoc.gov). E-mail messages shall not exceed 10 MB. If necessary, quoters shall compress files with a .zip extension.

### **L.2.1 Questions Due Date**

Questions about the technical or contractual details of this procurement must be submitted in writing via e-mail by **noon (ET), Monday, September 14, 2026**. When submitting questions, please include the RFQ #, Company Name and the word “Questions” in the subject line of the email. For example, “AOCSSB26Q0073 \_ ABC Inc. Questions”. Questions submitted after this cut off may be responded to at the discretion of the Contracting Officer. Quoters shall use **Attachment J.4 –Quoter Questions Template** to submit questions.

Answers to questions will be provided as an amendment to the RFQ.

### **L.2.2 Quotation Due Date**

Quotations must be received no later than **noon (ET) Wednesday, September 16, 2026**. When submitting your final quotation, please include the RFQ #, Company Name and the word “Quotations” in the subject line of the email. For example, “AOCSSB26Q0073 \_ ABC Inc. Quotation”. Quotations received after this date and time shall be considered late and shall not be accepted by the Government unless it is determined by the Contracting Officer to be in the best interest of the Government.

### **L.2.3 Award**

The anticipated award date is on or about September 28, 2026

## **L.3 VOLUMES AND ORGANIZATION**

Quotations shall be clearly and concisely written, as well as being neat, indexed and logically assembled as described herein. Quoters are advised to supply all information in the sequence and format specified in the table below. The submitted quotations must provide a sufficient basis for a thorough evaluation and contain the information necessary for evaluation. The Government will not assume the quoter possesses any capability, understanding, or commitment not specified in the quotation. The quotations must not merely repeat the solicitation and Statement of Work requirements but rather must provide convincing documentary evidence in support of conclusive statements of how contract requirements will be met.

Quotations shall be prepared in separate volumes: Volume I – Technical and Volume II – Price. The quoters shall provide the requested information within the designated volume evaluation factor. Any requested information placed outside of the designated location shall not be considered or evaluated under that evaluation factor regardless of whether it is located somewhere else in the quote. In order for the technical quotation to be strictly evaluated on the merit of the material submitted, Volume I and

Volume II shall be submitted as separate documents. Pricing is prohibited in, and shall be omitted from, Volume I. Each volume shall be indexed by evaluation factor.

Volumes shall be organized in the following manner:

| Volume | Factor | Title                                 | Page Limit (Not to Exceed)                   |
|--------|--------|---------------------------------------|----------------------------------------------|
| I      | NA     | Introductory Letter                   | NA                                           |
|        | 1      | Technical Acceptability               | Maximum of 5 - page limit                    |
| II     | 2      | Price                                 | No page limit (6 Tabs) Excel Attachment J.2) |
|        | NA     | Standard Form 33 (Provision Fill-Ins) | Sign Page 1 & Fill in Section K              |

**All pages in Volume I, except the introductory letter, shall include page numbering.**

**Content which is outside the Page Limits in the above chart will be redacted and not evaluated by the Government.**

### **L.3.1 Paper Size and Formatting**

Written materials shall be submitted 1-sided single-spaced pages using standard 8 ½” x 11” size paper with a minimum of 1” margins. Font size shall be Times New Roman, Calibri, or similar fonts with a minimum of 12-point size for text and 10-point size for tables and graphics.

### **L.3.2 Introductory Letter**

The following introductory information is required before the first index of Volume I:

- RFQ Number & Title;
- Name and address of quoter;
- Dun & Bradstreet number (DUNS Number), Unique Entity identifier (UEI) & cage code;
- NAICS / PSC;
- Name, telephone number & e-mail address of quoter’s main point-of-contact;
- Date of submission;
- Name, title and signature of authorized representative;
- Name and business address of all subcontractors.
- All technical factor assumptions to the RFQ and SOW shall be identified in this section. Pricing assumptions shall be identified in Volume II. Exceptions identified in other areas of the quotation will not be considered.

### L.3.3 Standard Form 33

The quoter shall complete Page 1 of SF33 and all the provision fill-ins under Section K - Representations, Certifications, and other Statements of Quoters or Respondents. The entire form shall be returned in PDF format in Volume II. Any SF-30 associated with any amendments to this RFQ shall be signed by the quoter and included in Volume II as well.

### L.3.4 Factor 1 – Technical Acceptability (Maximum of 5 pages)

The quoter shall provide the below-listed documentation listed below in sections 1, 2 and 3 as well as per the requirements set forth within **Attachment J.1 Statement of Work**.

1. Quoters must provide documentation demonstrating that the RECs offered meet **all mandatory minimum requirements** listed below:

- **REC Type:** Must be a valid Renewable Energy Certificate issued and tracked within the required registry (e.g., PJM-GATS, WREGIS, M-RETS, etc.).
- **Vintage:** Must match the generation year specified in the solicitation. No substitutions.
- **Resource Type:** Only the renewable resource specified in the solicitation (e.g., solar, wind).
- **Tracking/Retirement Requirements:** Quoter must attest that RECs will be either:
  - Transferred into the Government’s designated registry account, or
  - Retired on behalf of the Government and documented with official retirement certificates.

2. **Project/Generator Information**

Quoters shall provide the following information for each generating facility associated with the RECs offered:

- Generator Name
- Fuel/Resource Type
- Location (State)
- Tracking System ID
- Vintage Year
- Certification (if applicable, e.g., Green-e)

3. **No Substitutions Statement**

Quoters must certify that no substitutions will be provided for resource, geography, or vintage unless expressly requested and approved by the Government.

### L.3.5 Factor 2– Price

Quoters shall fill in **ALL** tabs within **Attachment J.2 Pricing Sheet -Sec B** with the Firm Fixed Price (FFP) to perform all requirements of the Statement of Work.

## M.1 BASIS FOR AWARD

Evaluations will be conducted in accordance with the procedures defined below. The Government will first verify the on-time submission of all quotations. The Contracting Officer will then verify the quotation meets the Volume and Organization structure described in Section L.3. Volume I of the quotation that meets the requirements of Section L.3 will be submitted to the Technical Evaluation Panel (TEP) for evaluation. The quotation submission date is the date the government receives the quotation. The TEP evaluation will start with Volume II Price, Lowest price quotation, then evaluate Volume I against the evaluation criteria. If Volume I is found acceptable, then that will conclude the evaluation. Factor 1 will be assigned a rating of **acceptable** or **unacceptable**.

**Note:**

**If the lowest price quotation was found to not be acceptable, then the second lowest price would be evaluated in the same manner as the first lowest price quotation.**

The Government will make an award to the quoter whose quotation represents the best value to the Government. Within the best value continuum, the Government will use the **Lowest Price Technically Acceptable (LPTA)** source selection process in evaluating the quotation approved for evaluation. The Government will reserve the right to make an award without discussion if there is a fully acceptable quotation received in the initial submissions. If not, the Government may enter into discussions in accordance with section 9.1 of the AOC Contracting Manual. The Government also reserves the right to make no award.

Evaluations will be based on a complete assessment of the quotation submission. Quotation will be evaluated on the following factors.

Non-Price Factors:

Factor 1: Technical Acceptability

Price Factors:

Factor 2: Price

The evaluation criteria for each factor is as follows:

**M.1.1 Factor 1 – Technical Acceptability**

The Government will evaluate quoters' technical acceptability to determine whether or not the quoter can accomplish as well as understands the requirements of Attachment J.1 Statement of Work – Renewable Energy Certificate (Credits) Supply

A quotation will be rated “Acceptable” only if *all* mandatory requirements are met. Technical acceptability will be assessed against the following criteria:

### 1. **REC Eligibility Requirements**

- Offered RECs must conform to all specifications listed in Section C (statement of requirements).
- REC type, tracking system, generation vintage, resource type, and geographic origin must exactly match the Government's stated requirements.

### 2. **Documentation Completeness**

- Quoter must provide all required generator and REC attribute documentation.
- Failure to provide any required documentation results in an "Unacceptable" rating.

### 3. **Delivery/Retirement Assurance**

- Quoter must provide a credible method for REC delivery or retirement (e.g., registry transfer or retirement certificate).
- Non-compliance results in an "Unacceptable" rating.

## **M.1.4 Factor 2 – Price**

The Government will evaluate the price quotation of the lowest priced quoter that is rated technically acceptable. The price criterion will measure not only the actual dollars but also the reasonableness of the quoter's proposed price and its position in the range of all quoter's prices.

The quoter's price quotation shall be evaluated for price reasonableness to prevent the Government from paying too much for the services outlined in the **J.1 Statement of Work- Renewable Energy Credits Supply**. Additionally, a price realism analysis may be performed to determine whether a quoter's price is unrealistically low. An unrealistically low quotation may question whether a quoter fully understands the size, magnitude, complexity, and scope of service outlined in the **J.1 Statement of Work- Renewable Energy Certificates Supply**. An unrealistic price quotation may serve as a rejection for the quotation.

Price will not be rated adjectivally but will be evaluated based on a comprehensive review. Price quotations shall be evaluated with respect to accuracy and completeness based on information submitted in the quoter's written submission. Additionally, the Government may utilize one or more of the following methods to evaluate price:

- Comparison to other quotations received;
- Comparison and/or analysis based on Independent Government Cost Estimate; or
- Comparison/analysis to historical cost

## **M.2 RATING AND DEFINITIONS**

The Government will evaluate Factor 1, of Volume I using the following adjectival ratings and definitions scale:

**Factor 1: Technical Acceptability:**

**Acceptable** Does meet all requirements of the SOW and all supporting documentation.

**Unacceptable:** Does not meet all requirements of the SOW and all supporting documentation.