

COMBINED SYNOPSIS/SOLICITATION

1. GENERAL INFORMATION

This is a combined synopsis/solicitation for a commercial product prepared in accordance with Part 12 and using simplified acquisition procedures under Part 13. This announcement constitutes the only solicitation. Quotations are being requested and a separate written solicitation will not be issued.

Solicitation number 75F40126Q00386 is issued as a Request for Quotation (RFQ) for one (1) walk-in laboratory cooler. The cooler will support the FDA Chemistry Proficiency Testing and Method Validation Program at the Moffett Center and will replace an existing unit that is no longer operational.

The acquisition includes the walk-in cooler, all components and accessories required by the Statement of Work (SOW), freight/shipping to the destination, the manufacturer's standard commercial warranty, and required documentation.

Installation and site preparation are not included in this requirement. The Quoter shall identify any manufacturer-required installation, startup, inspection, or certification requirements necessary to activate or maintain the manufacturer's warranty.

The equipment shall be new and shall meet all minimum requirements identified in **Attachment 1, Statement of Work**.

This acquisition ☒ is / ☐ is not set aside for small business concerns.

Set-Aside: ☒ Total Small Business ☐ WOSB ☐ SDVOSB ☐ 8(a) ☐ HUBZone ☐ None

NAICS Code: 333415 - Air-Conditioning and Warm Air Heating Equipment and Commercial and Industrial Refrigeration Equipment Manufacturing Small Business Size Standard: 1,250 employees

This solicitation incorporates provisions and clauses by reference. The full text of provisions and clauses may be accessed electronically at: <https://acquisition.gov/> | <https://acquisition.gov/far-overhaul> | <https://acquisition.gov/hhsar>

All responsible small business concerns may submit a quotation, which will be considered by the agency.

2. DELIVERY AND PERFORMANCE

Place of Delivery / Place of Performance: FDA Moffett Center, 6502 South Archer Road, Bedford Park, IL 60501

FOB Point: ☒ Destination ☐ Origin

Inspection and Acceptance: Inspection and acceptance shall be performed at the delivery location in accordance with clause 52.212-4 and **Section 7** of Attachment 1, Statement of Work.

Delivery and Performance Timeframe

The Quoter shall identify its proposed delivery lead time. Delivery shall occur within the Contractor's standard commercial timeline following contract award.

The manufacturer's standard commercial warranty shall be provided in accordance with Section 5 of the Statement of Work.

The period of performance will begin on the date of award and continue through Government acceptance of the required deliverables.

3. CONTRACT LINE ITEMS (CLINs)

CLIN	Description	Qty	Unit	Unit Price	Total Price
0001	Walk-In Laboratory Cooler – One complete lot in accordance with Attachment 1, Statement of Work (SOW), inclusive of all required equipment and accessories, manufacturer's standard commercial warranty, freight/shipping FOB Destination, and required documentation.	1	LOT		

4. POINTS OF CONTACT

Contracting Officer:

Name: Iris Johnson

Email: Iris.Johnson1@fda.hhs.gov

Phone: (301) 796-3353

Contract Specialist: Not applicable - contact the Contracting Officer above.

5. CONTRACT CLAUSES

5A. Clauses Incorporated by Reference

The following clauses are incorporated by reference for this solicitation.

Appl.	Clause/Prov. No.	Title	Date
REQ	52.212-4	Terms and Conditions—Commercial Products and Commercial Services	Nov 2025
APPL	52.204-13	System for Award Management—Maintenance	Nov 2025
APPL	52.204-91	Contractor Identification	Nov 2025
APPL	52.209-10	Prohibition on Contracting with Inverted Domestic Corporations	Nov 2025
APPL	52.219-6	Notice of Total Small Business Set-Aside	Nov 2025
APPL	52.222-3	Convict Labor	Nov 2025
APPL	52.222-19	Child Labor—Cooperation with Authorities and Remedies	Nov 2025
APPL	52.222-36	Equal Opportunity for Workers with Disabilities	Nov 2025
APPL	52.222-50	Combating Trafficking in Persons	Nov 2025
REQ	52.222-90	Addressing DEI Discrimination by Federal Contractors	Apr 2026
APPL	52.226-8	Encouraging Contractor Policies to Ban Text Messaging While Driving	May 2024
APPL	52.232-33	Payment by Electronic Funds Transfer—System for Award Management	Oct 2018
APPL	52.232-40	Providing Accelerated Payments to Small Business Subcontractors	Mar 2023
APPL	52.233-3	Protest After Award	Nov 2025
APPL	52.233-4	Applicable Law for Breach of Contract Claim	Nov 2025
APPL	52.244-6	Subcontracts for Commercial Products and Commercial Services	Nov 2025
APPL	52.225-1	Buy American—Supplies	Nov 2025
REQ	HHSAR 352.232-71	Electronic Submission of Payment Requests	Apr 2026
APPL	52.247-34	F.o.b. Destination	Jan 1991

5B. Clauses Incorporated by Full Text

52.252-2, Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<https://acquisition.gov>

<https://acquisition.gov/far-overhaul>

<https://acquisition.gov/hhsar>

(End of clause)

FDA Electronic Invoicing and Payment Requirements — Invoice Processing Platform (IPP) (Jan 2022)

a. All Invoice submissions for goods and or services must be made electronically through the U.S. Department of Treasury's Invoice Processing Platform System (IPP). <http://www.ipp.gov/vendors/index.htm>

b. Invoice Submission for Payment means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in FAR 32.905(b), "Content of Invoices" and the applicable Payment clause included in this contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Items included in commercial items contracts. The IPP website address is: <https://www.ipp.gov>

c.

1. The Agency will enroll the Contractors new to IPP. The Contractor must follow the IPP registration email instructions for enrollment to register the Collector Account for submitting invoice requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive Registration email from the Federal Reserve Bank of St. Louis (FRBSTL) within 3 - 5 business days of the contract award for new contracts or date of modification for existing contracts.
2. Registration emails are sent via email from ipp.noreply@mail.ero.c.twai.gov. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email to IPPCustomerSupport@fiscal.treasury.gov or phone (866) 973-3131.
3. The Contractor POC will receive two emails from **IPP Customer Support**, the first email contains the initial administrative IPP User ID. The second email, sent within 24 hours of receipt of the first email, contains a temporary password. You must log in with the temporary password within 30 days.
4. If your company is already registered to use IPP, you will not be required to re-register.
5. If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment as authorized by HHSAR 332.7002, a written request must be submitted to the Contracting Officer to explain the circumstances that require the authorization of alternate payment procedures.

d. Invoices that include time and materials or labor hours Line Items must include supporting documentation to (1) substantiate the number of labor hours invoiced for each labor category, and (2) substantiate material costs incurred (when applicable).

e. Invoices that include cost-reimbursement Line Items must be submitted in a format showing expenditures for that month, as well as contract cumulative amounts. At a minimum the

following cost information shall be included, in addition to supporting documentation to substantiate costs incurred.

1. Direct Labor - include all persons, listing the person's name, title, number of hours worked, hourly rate, the total cost per person and a total amount for this category;
2. Indirect Costs (i.e., Fringe Benefits, Overhead, General and Administrative, Other Indirects)- show rate, base and total amount;
3. Consultants (if applicable) - include the name, number of days or hours worked, daily or hourly rate, and a total amount per consultant;
4. Travel - include for each airplane or train trip taken the name of the traveler, date of travel, destination, the transportation costs including ground transportation shown separately and the per diem costs. Other travel costs shall also be listed;
5. Subcontractors (if applicable) - include, for each subcontractor, the same data as required for the prime Contractor;
6. Other Direct Costs - include a listing of all other direct charges to the contract, i.e., office supplies, telephone, duplication, postage; and
7. Fee - amount as allowable in accordance with the Schedule and FAR 52.216-8 if applicable.

f. Contractor is required to attach an invoice log addendum to each invoice which shall include, at a minimum, the following information for contract administration and reconciliation purposes:

(1) list of all invoices submitted to date under the subject award, including the following:

- (i.) invoice number, amount, & date submitted
- (ii.) corresponding payment amount & date received

(2) total amount of all payments received to date under the subject contract or order

(3) and, for definitized contracts or orders only, total estimated amounts yet to be invoiced for the current, active period of performance.

g. Payment of invoices will be made based upon acceptance by the Government of the entire task or the tangible product deliverable(s) invoiced. Payments shall be based on the Government certifying that satisfactory services were provided, and the Contractor has certified that labor charges are accurate.

h. If the services are rejected for failure to conform to the technical requirements of the Delivery Order, or any other contractually legitimate reason, the Contractor shall not be paid, or shall be paid an amount negotiated by the CO.

i. Payment to the Contractor will not be made for temporary work stoppage due to circumstances beyond the control of U.S. Food and Drug Administration such as acts of God, inclement weather, power outages, and results thereof, or temporary closings of facilities at which Contractor personnel are performing. This may, however, be justification for excusable delays.

j. The Contractor agrees that the submission of an invoice to the Government for payment is a certification that the services for which the Government is being billed, have been delivered in accordance with the hours shown on the invoices, and the services are of the quality required for timely and successful completion of the effort.

k. Questions regarding invoice payments that cannot be resolved by the IPP Helpdesk should be directed to the FDA Employee Resource and Information Center (ERIC) Helpdesk at 301-

827-ERIC (3742) or toll-free 866-807-ERIC (3742); or, by email at ERIC@fda.hhs.gov. Refer to the Call-in menu options and follow the phone prompts to dial the option that corresponds to the service that's needed. All ERIC Service Now Tickets will either be responded to or resolved within 48 hours (2 business days) of being received. When emailing, please be sure to include the contract number, invoice number and date of invoice, as well as your name, phone number, and a detailed description of the issue.

(End of clause)

6. SPECIFICATIONS

The Government requires one (1) walk-in laboratory cooler meeting all minimum technical, delivery, warranty, inspection, and documentation requirements identified in Attachment 1, Statement of Work (SOW), ALP HFP-2026-134637. The SOW is incorporated into this solicitation.

Quoted pricing for CLIN 0001 shall include all costs necessary to satisfy the SOW, including freight/shipping to the FDA destination.

Installation and site preparation are not included in this requirement. The Quoter shall identify any manufacturer-required installation, startup, inspection, or certification requirements necessary to activate or maintain the manufacturer's warranty.

A. SOLICITATION PROVISIONS

A1. Provisions Incorporated by Reference

Appl.	Clause/Prov. No.	Title	Date
REQ	52.204-7	System for Award Management—Registration	Nov 2025
REQ	52.212-1	Instructions to Offerors—Commercial Products and Commercial Services	Nov 2025
APPL	52.212-2	Evaluation—Commercial Products and Commercial Services	Nov 2025
APPL	52.225-2	Buy American Certificate	Oct 2022

Basis for Award

Lowest Price Technically Acceptable (LPTA): Award will be made to the responsible small business quoter whose quotation is determined technically acceptable and has the lowest evaluated price. Technical acceptability will be evaluated on a pass/fail basis against the minimum requirements of Attachment 1, SOW. A quotation must provide sufficient technical information to demonstrate compliance with all minimum requirements. A quotation that fails to demonstrate compliance with any minimum requirement will be technically unacceptable and will not be considered for award. Price will be evaluated for reasonableness. The Government does not intend to provide additional value for features that exceed the stated minimum requirements.

Technical Acceptability (Pass/Fail) will include, at a minimum:

- Proposed manufacturer/model and product literature sufficient to demonstrate compliance with the SOW.
- Interior dimensions of approximately 105 inches (L) x 80 inches (W) x 105 inches (H), in accordance with Section 4.1 of the SOW.
- Temperature performance of 2°C ±0.5°C and redundant refrigeration systems or equivalent capability.
- Required construction, interior equipment, safety features, and four (4) GFCI-protected interior electrical outlets.
- Manufacturer standard commercial warranty terms and any manufacturer-required inspection/certification needed to activate or maintain warranty coverage.
- Proposed delivery lead time consistent with the Contractor's standard commercial delivery timeline.

B. OFFER SUBMISSION

Questions Due: The question-and-answer period is closed. No additional questions will be accepted or answered.

Offers Due: September 16, 2026, at 2:30 PM Eastern Time.

Submission Method: Email quotations to Iris.Johnson1@fda.hhs.gov. The email subject line should reference Solicitation 75F40126Q00386 – Walk-In Cooler.

Preferred File Format: Searchable PDF. Excel may be included for pricing support.

Page Limit: N/A

Offerors Shall Submit:

- Technical quotation identifying the proposed manufacturer and model, with product literature/specifications sufficient to demonstrate compliance with Attachment 1, SOW.
- Price quotation for CLIN 0001. Price shall be firm-fixed-price and include all costs required by the SOW, including freight/shipping to the FDA destination.
- Manufacturer standard commercial warranty terms, including applicable parts, labor, compressor, and insulated panel coverage/duration, as available.
- UEI and confirmation of active SAM.gov registration.
- **Proposed delivery lead time consistent with the Contractor's standard commercial delivery timeline.**
- Country of origin for the walk-in cooler and principal end item(s), as applicable under 52.225-1 and 52.225-2.
- **Proposed interior outlet configuration demonstrating compliance with the requirement for four (4) GFCI-protected interior electrical outlets, and identification of any exceptions or deviations from the SOW. If none, state "No exceptions."**

Points of Contact

Primary POC: Iris Johnson, Contracting Officer, Iris.Johnson1@fda.hhs.gov, (301) 796-3353.

C. ADDITIONAL INFORMATION

Amendments:

Any amendments to this solicitation will be posted to SAM.gov. It is the offeror's responsibility to monitor SAM.gov for any amendments.

Attachments:

Attachment 1 - Statement of Work (SOW), Walk-In Cooler, ALP HFP-2026-134637.